



JOB POSTING
LSSP/DIAGNOSTICIAN

POSITION TYPE:

Special Education Diagnostician/Licensed Specialist in School Psychology

DATE POSTED:

April 20, 2023

LOCATION:

Bell County CoOp—Bartlett, Holland, Granger, Rogers, Troy

WAGE/HOUR STATUS: Exempt

REPORTS TO: Director of Special Education

DAYS: 202

DEPT/SCHOOL: Special Education/Assigned District/Campus

PRIMARY PURPOSE: Implement the special education evaluation process. Assess the educational, learning style, and program needs of students referred for special education services. Provide diagnostic information and work cooperatively with instructional personnel to provide the most appropriate programs for students with disabilities.

QUALIFICATIONS:

EDUCATION/CERTIFICATION: Master's Degree and Certification for Diagnostician OR Valid Texas License for School Psychology

SPECIAL KNOWLEDGE/SKILLS: Knowledge of diagnostic procedures, education of special education students, human development, and learning theories. Organizational, communication, and interpersonal skills. Ability to travel to multiple work locations as assigned.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Collaborate with campus staff regarding the implementation of the Rtl process.
2. Receive student referrals and follow specific timelines to implement the evaluation process
3. Select, administer, and score formal and informal assessments to determine student eligibility for special education services according to federal IDEA B laws and Texas Education Agency regulations.
4. Collect and organize relevant assessment data from student's cumulative folder, classroom teacher(s), principal, support staff, parents, and outside resource people.

A special education Shared Service Arrangement between Bartlett ISD, Holland ISD, Rogers ISD, and Troy ISD

Holland Independent School District
Shane Downing, Superintendent
254-657-0175

Bartlett Independent School District
Teddy Clevenger, Superintendent
254-527-3351

Rogers Independent School District
Joe Craig, Superintendent
254-642-3802

Troy Independent School District
Neil Jeter, Superintendent
254-938-2595



BELL COUNTY
COOPERATIVE
FOR
EXCEPTIONAL CHILDREN

PO Box 188 Holland, TX 76534

(P) 254.657.8155 (F) 254.657.8153

Nancy Riley, Director

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5. Conduct personal interviews.
 6. Arrange for and participate in the Admission, Review, and Dismissal, (ARD), Committee regarding interpretation of assessment data, appropriate placement, and development of the Individual Education Plans, (IEP), for students according to district procedures.
 7. Work with the Director and CoOp personnel to ensure timelines are met.
 8. Consult with parents, students, and other professionals concerning the educational needs of students and interpretation of assessment data.
 9. Coordinate the initiation or extinction of special education services and complete documentation required.
 10. Compile, maintain, and file all reports, records, and other documents required.
 11. Comply with policies established by federal and state law, State Board of Education rules, and local board policy in the area of assessment, placement, and planning for special education services.
 12. Comply with all district and local campus routines and regulations.
 13. Effectively communicate with colleagues, students, and parents.
 14. Assist in the selection of assessment materials and equipment.
 15. Conduct home visits as needed.
 16. Develop and maintain effective individual and group relationships with students and parents.
 17. Consult with parents, teachers, administrators, and other relevant individuals to enhance their work with students and ensure compliance with laws, policies, ARDs, and IEPs.
 18. LSSP--Provide Special Education Counseling services when appropriate.

WORKING CONDITIONS: Mental Demands: Ability to communicate, (verbal and written), interpret data, provide instruction, and maintain emotional control under stress. **Physical Demand/Environmental Factors:** Regular district-wide travel, moderate lifting, and carrying.

Send Resume and Cover Letter to Nancy Riley Director of Special Education at nancy.bellcountycoop@gmail.com.

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