



# Holland ISD

## RETURN TO SCHOOL FRAMEWORK 2021-2022

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# HOLLAND ISD

RETURN TO SCHOOL FRAMEWORK  
FALL 2021

Please note: The information in this document is subject to change as directives are provided by governing agencies and/or health officials or as environmental needs change. Students and staff will be encouraged but not required to wear face coverings.

## Student and Staff Safety Protocols

Holland ISD is committed to the health and safety of every student and staff member as well as our community. We will follow the guidance and best practices of the Center for Disease Control (CDC), Texas Department of State Health Services (TDSHS), Bell County Department of Health, Texas Education Agency, and local governance.

### 1. General Safety and Health Updates

- Masks will be encouraged but not required for students and staff for the 2021-2022 school year.
- Physical distancing of at least six feet is encouraged at all times.
- Students and staff should wash hands and use hand sanitizer frequently throughout the day as well as during specified times. Hand sanitizing stations will be available throughout the district.
- PPE will be provided for staff and students in emergency situations.
- Visitation to campuses is limited. See Section 5 concerning Campus Visitation.
- Campus cleaning staff will continue deep cleaning with additional use of the spray machine.
- Campus ventilation systems will be upgraded with additional filtration.
- Holland ISD will not quarantine students unless they test positive or show COVID symptoms.
- We will continue to consult the CDC, TEA, Bell County Health Department and UIL for guidance.
- As with any illness, parents must provide the school with documentation of a positive test or note from their medical provider to receive an excused absence.
- A parent can choose to quarantine their child if they feel they were considered a “close contact”. The school will not require students to stay home if they have been considered a “close contact”
- On-Campus learning will be the only option to receive credit for attendance, unless students educational needs can not be met on campus due to extraordinary circumstances. Section B
- Holland ISD will continue to send a notification email to staff, students and parents when there is a test-confirmed positive case. The dashboard will be used in the weekly newsletter..
- Athletic events will be at full capacity, and masks will not be required.
- Parents should screen daily and should not send their student to school if the student has COVID symptoms or has tested positive for COVID-19.
- COVID-19 Vaccine clinic will be provided.
- COVID-19 tests might be available upon request, if available in the clinic.

## 2. Social and Emotional Support

- Student engagement will be provided with social and emotional lessons.
- Information is available for families on how to access resources for mental health and wellness.
- A STARRY counselor will be available one day a week to qualified students.
- Georgetown Intervention Services will be offering services three days a week to qualified students and staff.
- Heightened awareness of social and emotional needs of students by teachers and staff.

## 3. Screening, Isolation, COVID-19 Symptoms, and Close Contact

- **Well Center/Sick Center**
  - Well Center
    - The Well Center will be located separate from the Sick Center.
    - Any daily medications needed by students will be given at this location.
    - Any minor injuries that would require only basic first aid will be sent here.
  - Sick Center
    - The Sick Center will be located in the elementary building at the main clinic.
    - Major injuries and illnesses will be assessed at the main clinic (Sick Center).
    - Asthma induced illnesses will also be assessed at the main clinic (Sick Center).
- **Daily Screenings**
  - Students
    - Screening questions should be completed daily at the student's household prior to arrival. Students who do not pass all screening questions will need to contact the campus office.
  - If an individual begins feeling symptomatic during the school day, the individual will be separated from the general population and possibly sent home. (See isolation below.)
  - Teachers will monitor students for symptoms and will refer to the nurse/sick center if symptoms start to occur during the school day.
- **Isolation**
  - Students
    - Should a student display COVID-19 symptoms, the school nurse will provide a clinical assessment to determine if and when a student should be removed from campus.
    - Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than one hour from the time the school contacts the parent/guardian.

- If the parent cannot immediately pick-up the student, then the parent must designate an individual who will be responsible for pick-up in order to remove the symptomatic person from the campus as soon as possible to seek treatment and limit further exposure.
    - Written communication will be provided to the parents of students on the same campus of a COVID- 19 positive student.
    - Students who have tested positive for COVID-19 will be required to meet the “return to school” criteria.
    - The Bell County Health Department and the Texas Department of Health Services will be notified of a positive COVID-19 test result.
  - Staff Members
    - Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
    - Written communication will be provided to the parents of students on the same campus of a COVID- 19 positive staff member.
    - Staff members who have tested positive for COVID-19 will be required to meet the “return to school” criteria.
    - The Bell County Health Department and the Texas Department of Health Services will be notified of a positive COVID-19 test result.
  - Locations of COVID-19 vaccine locations will be prominently displayed on each campus.
- **COVID-19 SYMPTOMS**

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following questions:

  - Have they recently begun experiencing any of the following **in a way that is not normal for them?**
    - Loss of taste or smell
    - Feeling feverish or a measured temperature greater than or equal to 100.0°F, with one of the following:
      - Cough
      - Difficulty breathing
      - Shortness of breath
      - Fatigue
      - Headache
      - Chills
      - Sore throat
      - Congestion or runny nose
      - Shaking or exaggerated shivering
      - Significant muscle pain or ache
      - Diarrhea
      - Nausea or vomiting
- **CLOSE CONTACT -**
  - On August 14, 2020, TEA defined “close contact” as determined by an appropriate public health agency. For clarity, close contact is defined as:

- Being directly exposed to infectious secretions (e.g., being coughed on)
- Being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomatology may affect this determination.
- Both of the above define close contact as if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirmation lab test.
- Mandatory quarantine is not in effect at this time. The parents have the option to send their students to school even if they were in close contact to someone, as long as, they do not have any of the above symptoms.

## 4. Face Coverings

- Students and staff are encouraged but not required to wear masks while inside the buildings.
- The District will rely on guidance from the Texas Department of State Health Services (TDSHS), Bell County Health Department and the Center for Disease Control (CDC), along with executive orders from Governor Greg Abbott and local city and county officials.
- The individual needs of students will be addressed on a case-by-case basis. Requests for accommodations should be submitted to the campus administration.

## 5. Campus Visitors

- Campuses will utilize virtual meeting options to limit campus visitors whenever possible.
- Visitors should call the office upon arrival to obtain instructions before entering the building.
- Visitors will be limited to required meetings; the cafeteria will not be available to visitors.
- While visitation is discouraged at this time, individuals proceeding beyond the reception area will follow the following guidelines:
  - All visitors will be subject to symptom screening.
  - Visitors and staff will strive to maintain a physical distance of 6 feet or greater from others during any scheduled meetings on campus.

## 6. Disinfecting and Hand Sanitizing

- Hand sanitizer will be available at the main entrance to each campus, in classrooms, in the cafeteria, and in common areas throughout the campus.
- Staff and students will be expected to regularly wash and/or sanitize their hands.
- Requirements for hand washing and/or use of state or district-provided hand sanitizer are as follows:
  - Use the provided hand sanitizer upon entry to classrooms. Teachers will remind students to wash and/or sanitize hands throughout the day.

- Thoroughly wash hands upon entry to the campus, when returning from outside/outside the classroom, before eating, and after restroom breaks.
  - Staff will have access to disinfecting wipes to regularly sanitize high-touch areas, working surfaces, and shared objects.
  - Staff will limit the use of shared supplies among themselves and among students..
- Schools are encouraged to have students engage in supervised handwashing for at least 20 seconds at least two times each day, in addition to being encouraged to wash hands after using the restroom and before eating.

## 7. Campus Cleaning and Disinfecting

- **General Procedures**
  - Ensure ventilation systems are working properly.
  - Campuses are deep cleaned during the summer months prior to school opening. Additional deep cleaning is done routinely as a general procedure. This is intensified as described below if a case is identified on a campus.
  - Wax placed on the floors over the summer contains MicroBan to help contain the spread of germs on items placed on the floors.
  - Disinfecting spray machines will be used on each campus weekly, more often when needed.
- **Daily Campus Cleaning**
  - Each classroom and restroom will be disinfected daily.
  - All high/frequent touch areas and common areas will be disinfected daily.
  - Each classroom will have its own set of cleaning cloths and disinfectant spray.
  - The cafeteria will be disinfected between lunch periods.
  - Staff will have access to disinfectant wipes to sanitize working surfaces and shared objects after each use and during breaks in instruction.
- **Additional Cleaning Measures for COVID-19 Positive Cases on Campus**
  - If a classroom or facility is closed due to COVID-19, appropriate disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to disinfect.
  - Custodial staff will disinfect classrooms, restrooms, athletic and gym facilities, and all additional areas to include the entire building.

## 8. Transportation

- Hand sanitizer will be provided at the bus entry.
- No more than two students in a seat on the bus for more than 10 minutes.
- Buses will be cleaned daily with a spray machine.
- Windows will be lowered as often as possible.

## 9. Work and Learning Environments

- **Inservice**
  - Large meetings in the Cafeteria will be conducted using the entire facility to promote distancing..

- Any meals served to the faculty and staff during in-service will follow safety guidelines.

- **Classroom Configuration**

- The sharing of student and classroom supplies will be limited as much as possible.
- Extra furniture, bean bag chairs, blankets, pillows, and other shared, non-essential items will be removed from the classroom.
- Recommended procedures will be applied to all classrooms, including special education, when possible and appropriate.
- Students' individual needs will be addressed on a case-by-case basis.

- **Collaborative Work and Projects**

- When possible, technology will be utilized when students are involved in collaborative work.
- Pair work can be implemented while maintaining physical distancing. It is recommended that students wear face coverings when working in pairs and/or groups.
- Students will be provided every opportunity to opt-out of physical face-to-face pair work.

- **General Classroom Supplies**

- Age-appropriate signage will be posted in all classrooms regarding protocols and prevention.
- Multiple locations of hand sanitizer, tissues, and trash cans will be available in several locations to limit student and staff movement.
- Each room will have a doorstop for no-touch entry between classes.

- **Specialized Classrooms**

- Safety protocols in specialized classrooms are to be considered. It is recommended students wear face shields instead of face coverings when there is an increased risk of burn or injury.
- Specialized equipment will be sanitized between each use. There will be adequate supplies to minimize the sharing of high touch materials or limit the use of supplies of equipment to one group of students at a time.
- Procedures and protocols will be put into place to address locker rooms. Protocols will be in place for disinfecting of equipment, students changing clothes, students showering, distancing of students, etc.
- Career and Technical Education classes will follow industry-based safety guidelines as appropriate to the equipment and course content.

- **Physical Education Classes/Recess**

- Whenever possible, physical education classes may be held outside to allow for maximum physical distance between students.
- Procedures will be implemented in the locker rooms to maximize social distancing.
- Sanitizing areas and access to handwashing will be provided.

- **Meeting Spaces**
  - If meetings must be held in person, all social distancing protocols will be implemented.
    - Physical distancing
    - Limited sharing of materials/supplies
- **Administrative Spaces - Reception, Offices, Conference Rooms, Mail Room**
  - In accordance with the TEA guidelines which states, "School systems should restrict visits in school to only those essential to school operations," HISD will limit visitation to all the campuses.
  - Hand sanitizer will be provided in front office spaces.
  - Distances of 6 feet will be provided between all occupied seats and workspaces.
  - At the middle school, if a student must use the phone, they will be required to utilize only one phone, and it will be disinfected after use. Students may obtain permission to use their own cell phone in the office, if needed.
- **Flexible Learning Spaces**
  - Common spaces and supplies in these spaces will be disinfected frequently.
- **Restrooms**
  - Students must wash hands before leaving the restroom. Touchless faucets will be in all buildings.
  - Increased disinfecting will occur throughout the school day.
  - Each campus will comply with health agency recommendations and physical distancing.
- **Library**
  - Visual reminders will be added and furniture rearranged to help students maintain social distancing while in the library.
  - Students and staff will wash/sanitize hands upon entering and after visiting the library.
  - High touch surfaces (i.e. tabletops, chairs, door handles) will be disinfected regularly.
  - Occupancy will be limited.
- **Water Fountains**
  - Touchless water fountains for filling of water containers will be turned on.
  - Students are encouraged to bring their own water bottles.

## 10. Transitions

- Releases from each class will be organized to limit the number of students in the hallway during transitions.
- Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
  - Some transitions between classes may occur outside.
  - Where possible, one-way traffic throughout campus corridors may be utilized.
- When applicable, signage will be posted to reinforce physical distancing expectations.

## 11. Arrival

- All elementary students will be dropped off/come to the cafeteria. Students that are dropped off or walk to school will enter through the metal doors by the parking lot. Bus students will enter through the doors closest to the Student Center. Students that plan to eat will get in line when they come in to reduce movement in the cafeteria.
- High School students will arrive, park in the parking lot, and walk to the high school through the student center or around the outside of the building. HS Students will not be accessing the high school through the cafeteria.
- Middle school students will go to the cafeteria to eat if they are not in athletics. If a middle school student is in athletics, they go straight to the gym for practice.
- Entry protocols will be established to maintain physical distance.
- Sanitizer stations will be placed at each entrance, and students will sanitize hands upon entry.
- Lockers will not be utilized- students will carry all needed materials and lunch with them.
- Parents may not accompany students into the building.

## 12. Dismissal

- Dismissal times will be staggered throughout the district to limit the number of students in hallways and exit areas at any given time.
- Sanitizer stations will be placed at each exit and students will be encouraged to sanitize hands prior to exit.
- Parents picking up students early during the day will need to call ahead so that students can be sent or accompanied to parent vehicles upon arrival.
- Protocols will be implemented to maintain social distancing.

## 13. Breakfast and Lunch

- Signage and staff will reinforce physical distancing and traffic patterns in the cafeteria.
- Hand sanitizers will be available at entrances and exits of the cafeteria.
- Elementary Breakfast
  - Students will eat in the cafeteria before school.
  - Breakfast must be received from the line by 7:50 AM.
- Elementary Lunch
  - Grades will eat in the cafeteria with staggered lunch times..
- Middle School Breakfast
  - Students in 6th grade, and those in 7th and 8th grade off season athletics, will have breakfast in the cafeteria.
    - Breakfast must be received from the line by 7:50 AM.
    - Students in 7th and 8th grade athletics will have a grab and go breakfast from the cafeteria after athletics, and will be eaten in the second period classroom.
- Middle School Lunch
  - Students will eat in the cafeteria
  - Students will be spaced apart.

- High School Breakfast
  - Grab and go breakfast will be served in the high school commons..
- High School Lunch
  - 9th,10th and 11th will eat in the lunchroom.
  - 12th will eat at the H.S. Commons

## 14. Outdoor and Off-Campus Student Activities

- Field trips will take place with precautions.
- School activities and events such as Fall Carnival, Veteran's Recognition Day, Thanksgiving Meal, etc will be reviewed one month prior to the event; the active Covid numbers will be analyzed, and the district will make a decision to proceed or cancel.

## 15. On-Campus Activities

- Any school-wide event that is approved to be held on a campus should adhere to physical distancing requirements outlined by HISD, TEA, and UIL.
- All elementary parties must be approved by HISD administration and must meet the current Governor's Executive Orders.

## 16. Extra-Curricular Programs

- **High School Cheer**
  - Practices and performances will be conducted following safety protocol provided by guidance from HISD, UIL, and TEA. This will include COVID-19 screening, group sizes, sharing and sanitizing of equipment, locker room use, etc.
- **Middle School Cheer**
  - MS Cheer teams will cheer only at home games.
- **Athletics**
  - Athletic practices and contests will be conducted following safety protocols provided by guidance from HISD, UIL and TEA. This will include COVID screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.
  - Hand sanitizing stations will be in gym facilities, and equipment will be sanitized on a regular basis.
  - Locker rooms can be accessed; all locker room space will be utilized to follow social distancing guidelines.
  - Bus travel will follow transportation guidelines provided by HISD and TEA.
  - Spectator attendance at games and contests may be limited based on TEA and UIL guidelines.
  - On-line ticketing for events will be utilized to control capacity of facilities, if needed.

- Postgame sign out procedures for athletes will be communicated to parents prior to the beginning of each season.
  - Event procedures will be in place to minimize face-to-face interactions.
  - Separate entrances and exits may be utilized.
  - Concessions and/or concession sales will be controlled to allow for physical distancing and to follow health and safety guidelines.
  - Spectators at football games will have separate entrances, restrooms, and concession areas. The communities will stay separated for the entire game.
  - Spectators at games in the gym will use the same entrance, concession stand and restrooms, but they will stay separated in the gym.
- **Fine Arts**
    - Large group practice sessions, sectionals and rehearsals will adhere to social distancing guidelines provided by an authorized entity (e.g., HISD, TEA, UIL, etc.)
    - Band
      - Safety precautions being implemented are following scientific research currently under way. These following precautions are already proven helpful:
        - Instrument bells are covered
        - Chairs are distanced.
        - Trombones are given more distance.
        - Collection pads are placed out on the floor for collection of spit from the instruments.
      - Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., HISD, TEA, UIL, etc.) including, but not limited to, transportation procedures, number of attendees, and the orientation of concerts.
      - Fine arts performances will be streamed online when possible.
      - **UIL / OAP**
        - Student participation in academic contests or OAP will only be attended if specific guidance is provided by an authorized entity (TEA, UIL, HISD, etc.)

## B. Instructional Delivery Model

### 1. On-Campus Learning-Face to Face

- HISD will use in person instruction, which includes face to face, in classrooms using safety protocols to protect our students and staff. The in person instruction will be held Monday through Friday.
- Students will attend school on a regular instructional schedule.
- Secondary students in grades 6-12 will follow their class schedules by transitioning to different classrooms for instruction.

- Classroom instruction will be designed for mastery of student learning outcomes based on the Texas Essential Knowledge and Skill (TEKS) for each content area. Teachers utilize the District curriculum and pacing guidelines.
- Students and teachers will prepare for potential future distance/remote learning by increasing blended (face-to-face with technology) learning opportunities. Teachers will directly instruct students on the processes to access online instruction.
- Students participate for five full days each week.
- Instruction is provided by HISD teachers and staff.
- Accommodations and support services are provided.
- Implementation of preventative safety measures occurs throughout the day.
- Georgetown Intervention Services will be on campus three days to provide social and emotional support for the students and staff.
- Social and Emotional lessons will be taught throughout the school year to support the students' needs.
- Students will complete academic screening assessments multiple times during the year to determine the areas that need intervention due to a learning gap.

## C. Communication Tools

The Holland ISD Website is a useful place to search for up to date information. Parents will receive emails, messages, and possibly text messages through Broadcast Messenger. HISD also utilizes FaceBook to publicize announcements and changes. Search for Holland Independent School District on Facebook to find us. You are welcome to call any Campus Office with questions.

Holland Elementary School 254-657-2525

Holland Middle School 254-657-2224

Holland High School 254-657-2523

**These procedures will be reviewed and discussed on or before June 12, 2022.**